

AGENDA

Meeting: WARMINSTER AREA BOARD
Place: Corsley Centre, Old School, Deep Lane, Corsley, Wilts BA12 7QF
Date: Thursday 30 June 2011
Time: 7.00 pm

Including the Parishes of Bishopstrow, Boyton, Chapmanslade, Chitterne, Codford, Corsley, Heytesbury, Horningsham, Longbridge Deverill and Crockerton, Maiden Bradley with Yarnfield. Norton Bavant, Sherrington, Stockton, Sutton Veny, Upper Deverills, Upton Lovell, Upton Scudamore, and Warminster.

The Area Board welcomes and invites contributions from members of the public. The chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

Refreshments and networking opportunities will be available from 6:30pm.

Please direct any enquiries on this Agenda to Marie Gondlach (Democratic Services Officer) 01225 713 597, on 01225 713 597 or email marie.gondlach@wiltshire.gov.uk or Jacqui Abbott (Warminster Community Area Manager), on 07771 844 530 or email jacqui.abbott@wiltshire.gov.uk

All the papers connected with this meeting are available on the Council's website at www.wiltshire.gov.uk

Press enquiries to Communications on direct lines (01225) 713114 / 713115.

Wiltshire Councillors

Andrew Davis (Chairman)	Warminster East
Fleur de Rhé-Philippe (Vice-Chairman)	Warminster Without
Keith Humphries	Warminster Broadway
Christopher Newbury	Warminster Copheap and Wylve
Pip Ridout	Warminster West

Items to be considered

1. **Chairman's Announcements, Welcome and Introductions**

1.a **Street Trading** (*Pages 3 - 4*)

1.b **Wiltshire Core Strategy Consultation Document** (*Pages 5 - 6*)

2. **Apologies for Absence**

3. **Minutes** (*Pages 7 - 18*)

To confirm the minutes of the meeting held on 19 May 2011(*copy attached*).

4. **Declarations of Interest**

Councillors are requested to declare any personal or prejudicial interests or dispensations granted by the Standards Committee.

5. **Update on Issues Raised and Any New Issues Arising** (*Pages 19 - 20*)

An update from the Community Area Manager and leaders of the groups working on existing issues.

6. **Updates from Partners** (*Pages 21 - 34*)

To receive updates from any of the following partners:

- Wiltshire Police
- Wiltshire Fire and Rescue Service
- NHS Wiltshire
- Warminster and Villages Community Partnership
- Town and Parish Councils Nominated Representatives
- Warminster Community Area Young People's Issues Group
- The Warminster and District Chamber of Commerce

Some written updates have been received and are included in this agenda.

7. **13-19 Commissioning Strategy** (*Pages 35 - 36*)

Wiltshire Council officers will give a brief overview of the current consultation being held on the Commissioning Strategy for Young People Aged 13 -19 in Wiltshire. This strategy aims to improve outcomes for 13 - 19 year old young people in the county. The consultation also includes four suggestions for savings and changes to future youth work services in Wiltshire.

Further details are included in the agenda and the full consultation paper is available from www.wiltshire.gov.uk or by calling 0300 4560 1000.

8. **Queen Elizabeth II Fields Challenge** *(Pages 37 - 40)*

The board will receive some information from the Community Area Manager on the Queen Elizabeth II Fields Challenge.

Warminster Voices

The recording of the Warminster Voices will be played.

9. **Cabinet Representative**

Councillor Linda Conley, Portfolio Holder for Waste, will introduce her portfolio and answer questions at this time or throughout the meeting when relevant.

10. **New Waste and Recycling Collection Service**

All residents in Wiltshire will soon be able to recycle all their plastic bottles and cardboard from the kerbside, including: drinks bottles, cleaning bottles, cereal boxes and cardboard sleeves.

A senior officer from Waste Management will attend the board meeting to give more details and answer residents' questions about this new service.

11. **Consultation on Waste Site**

Wiltshire Council is updating its policy framework to ensure that future proposals for waste development in Wiltshire are for the right types of facilities in the right locations. Consultation will commence in June 2011 for 8 weeks on a draft Waste Site Allocations Development Plan Document (DPD) (starting 13 June 2011 and closing at 5pm 5 August 2011).

The consultation document allocates a range of sites for a variety of potential waste uses to provide a flexible and responsive framework that will enable waste to be driven up the waste hierarchy - i.e. reducing our dependence on landfill, with a greater focus on recycling and composting of waste. The majority of sites identified are on land currently in use by existing waste management facilities or current/proposed industrial areas (list of sites and map attached) and two are located in the Warminster Community Area:

- Warminster Business Park, Warminster
- Chitterne Waste Management Facility, Chitterne

Wiltshire Council officers will attend the meeting to deliver a short presentation. There will also be an opportunity to ask questions.

12. **Area Board Funding - Community Area Grants** *(Pages 41 - 46)*

To consider any applications for funding from the Community Area Grants Scheme.

A decision has been made in 2010/2011 that paper copies of funding applications no longer appear as part of the agenda in an attempt to reduce volume of paper used. However, the application forms are available on the Wiltshire Council web site and hard copies are available on request.

12.a Warminster Festival

A request for £2,000 towards the Warminster Festival.

12.b Warminster Christmas Lights

£4,000 towards replacement of decorations, bulbs and carabena clips for Warminster and surrounding villages Christmas lights.

13. Area Board Funding - Councillor's project (Pages 47 - 50)

14. Date of Next Meeting, Forward Plan, Evaluation and Close (Pages 51 - 52)

To note that the next meeting of the Warminster Area Board will take place on:

01 September 2011 – Chapmanslade Village Hall

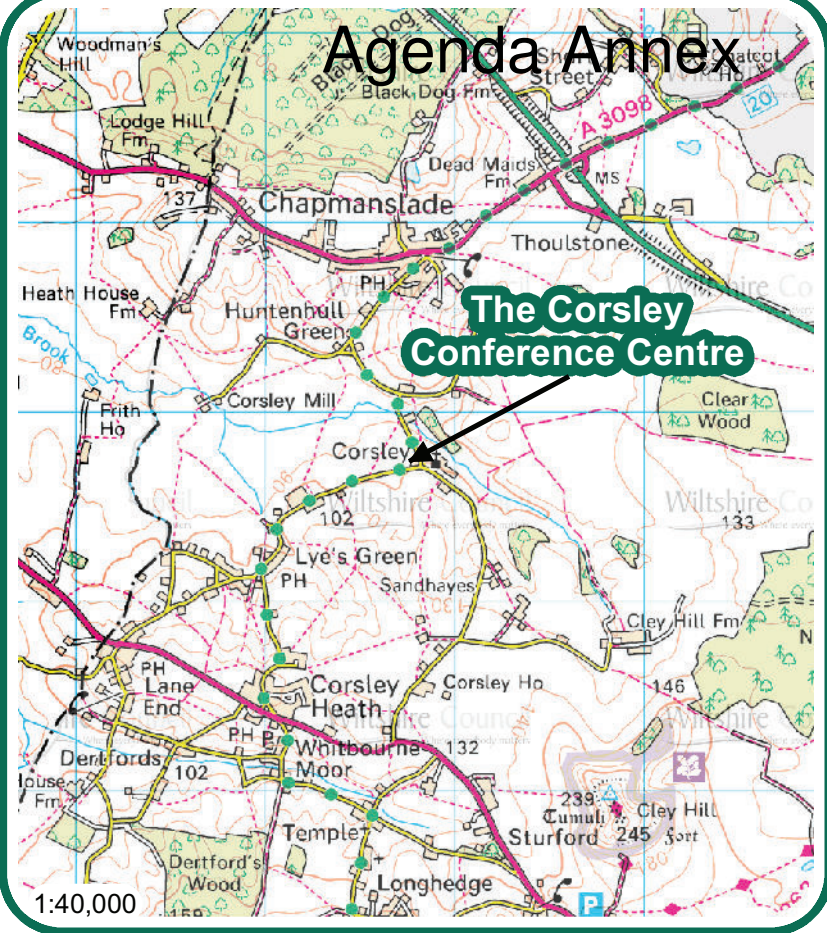
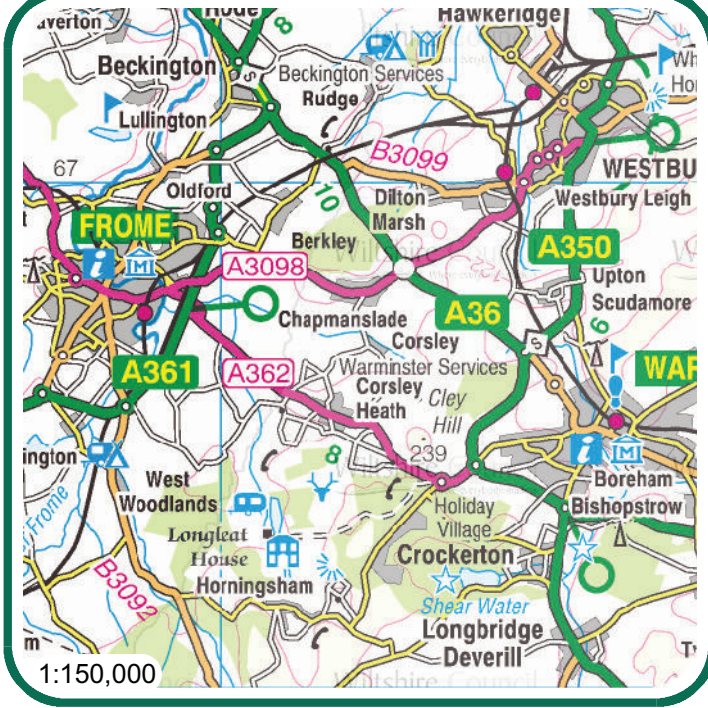
To note that future meetings of the Warminster Area Board will take place on:

10 November 2011 – Christchurch Hall

12 January 2012 – Codford Village Hall

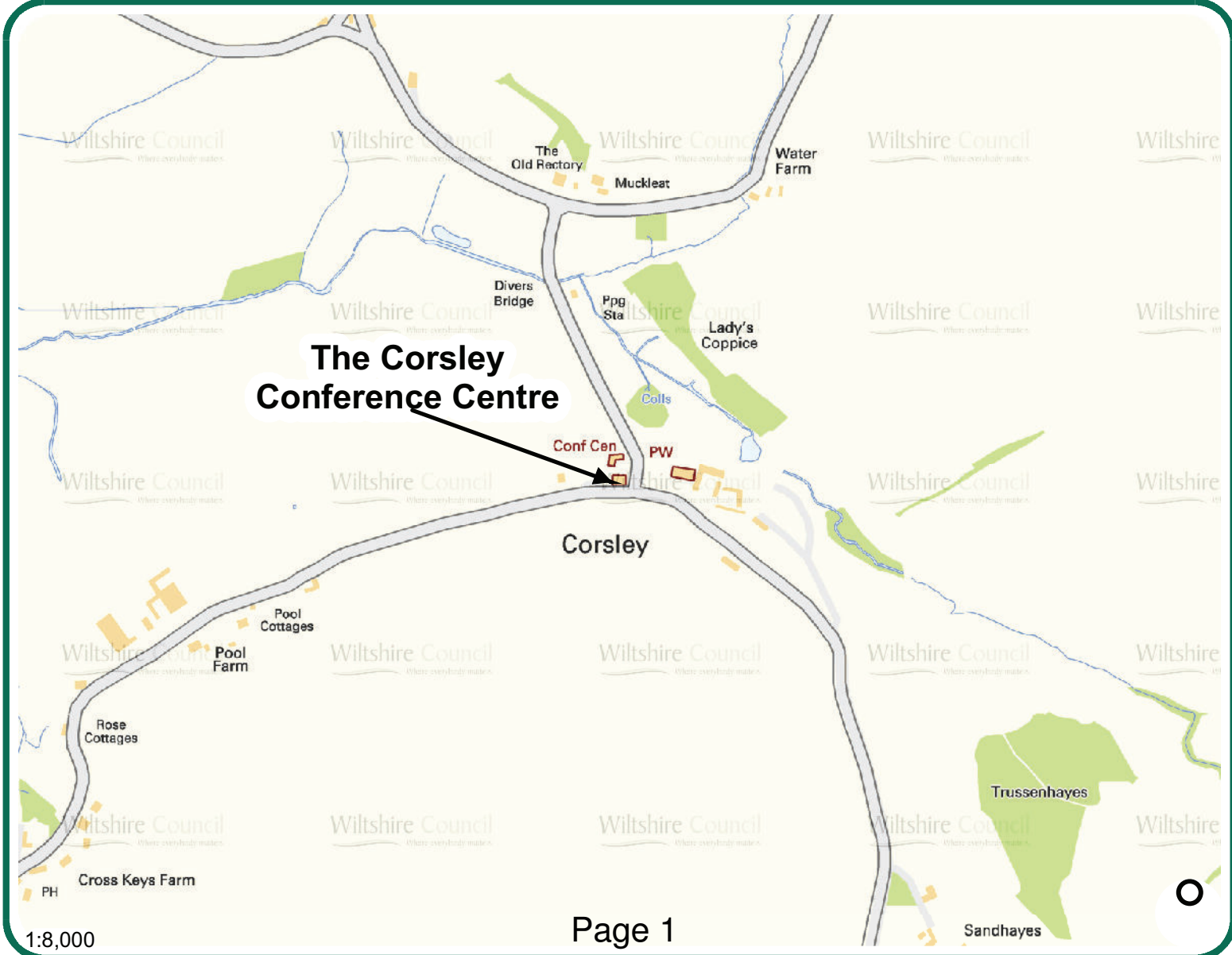
08 March 2012 – Corsley Reading Room

To note the Forward Plan for the Warminster Area Board as attached.



The Corsley Conference Centre
Old School
Deep Lane
Corsley
BA12 7QF

Wiltshire Council
Where everybody matters



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Warminster Area Board 30 June 2011

Chairman's Announcements

Invitation to comment on a proposed new council-wide street trading scheme

Wiltshire Council's Licensing Committee considered a report on the future of street trading at its meeting on 30 November 2010.

There is currently no harmonised street trading policy for the Wiltshire Council area. This is because the former District Councils controlled street trading in different ways.

The Licensing Committee agreed to introduce a new harmonised consent street trading scheme across the Wiltshire Council area. This will provide a flexible means of controlling street trading activity and allow greater scope for local involvement in decision making through a thorough consultation process for all applications for Street Trading Consents.

A new scheme needs to be introduced to ensure:

- all street traders in Wiltshire have the same rights, pay the same fees and are subject to the same application procedure, terms and conditions;
- the council has adequate powers to remove illegal street traders and protect legal street traders and local businesses.

Council officers have produced a draft scheme for formal consultation with all interested parties (including area boards, street traders, members of the public, local businesses, town and parish councils, farmers markets organisation, chambers of commerce and MPs) and would like to invite general comments and feedback on the proposed scheme.

A full copy of the proposed scheme and consultation survey will be available on the Wiltshire Council website **from 17 January**. All interested parties should return **written responses** to the Wiltshire Council Licensing Team **by 17 March**. Any responses received after the closing date will not be taken into consideration by council officers.

If members of the public or interested groups would like to complete the survey form, it will be available on the Wiltshire Council website at <http://www.wiltshire.gov.uk/council/consultations.htm>.

Written responses should be emailed to alissa.davies@wiltshire.gov.uk or returned to the Wiltshire Council Licensing Team at Monkton Park, Chippenham, Wiltshire, SN15 1ER.

For further information or to request a printed copy of the proposed street trading scheme and consultation survey, please contact Alissa Davies on 01249 706414.

Wiltshire Core Strategy Consultation Document

Background

The council has published the '**Wiltshire Core Strategy – Consultation Document**' (along with accompanying evidence reports) for an informal consultation.

The emerging Wiltshire Core Strategy builds upon previous consultation exercises and introduces the council's detailed policies and proposals that will help guide investment and development proposals across Wiltshire for the period up to 2026.

This informal round of consultation seeks to gather the views of local communities, stakeholders and statutory consultees on the scope and content of the draft Core Strategy document.

The community area strategies for south Wiltshire (Salisbury, Amesbury, Wilton, southern Wiltshire, Tisbury and Mere) are within the South Wiltshire Core Strategy proposed submission draft which is at a more advanced stage. These community area strategies will be subsumed into the Wiltshire Core Strategy at an appropriate time. However the Wiltshire Core Strategy also includes policies to manage and shape development and these are also relevant to South Wiltshire.

The consultation will **end at 5.00pm on Monday 8 August 2011**.

Accessing the document and how to respond

The emerging Wiltshire Core Strategy Consultation document and accompanying draft evidence reports can be viewed and commented on via the council's dedicated consultation web site <http://consult.wiltshire.gov.uk/portal>.

A specific representation form can also be downloaded from the council's website and emailed to the spatial planning team (spatialplanningpolicy@wiltshire.gov.uk).

Alternatively, copies of the consultation documents can be viewed at the main offices of Wiltshire Council at:

County Hall, Trowbridge, BA14 8JN
Browfort Offices, Devizes, SN10 2AT
Bradley Road Offices, Trowbridge, BA14 0RD
Salisbury Offices, 27 – 29 Milford Street, SP1 2AP
Monkton Park Offices, Chippenham, SN15 1ER

In addition, the main consultation document can also be viewed at libraries across Wiltshire.

Public exhibitions

A series of public exhibitions have been arranged across Wiltshire Community Areas. The exhibitions, staffed by council officers, will be open between 2pm and 8pm. The dates for all these events have been posted on the council's website (www.wiltshire.gov.uk/ldfconsult).

The date and venue for our Community Area is: Thursday 14 July 2011 at the Warminster Library (closes at 7pm).

In addition to publicising the **Wiltshire Core Strategy Consultation Document**, the open days will also provide opportunity for people to come along and discuss the proposals set out within the **Proposed Submission Draft Wiltshire and Swindon Waste Site Allocations** document. The Waste Site Allocations document is also out for consultation - **ending 5.00pm on Monday 8 August**. Further details can be found at: <http://consult.wiltshire.gov.uk/portal>. Copies of the document are also available at Wiltshire Council's and Swindon Borough Council's main offices; and local libraries.

Getting in touch and responding to queries

Should queries arise in relation to the consultations on the Wiltshire Core Strategy Consultation Document, or the Proposed Submission Draft Wiltshire and Swindon Waste Site Allocations DPD, a dedicated phone line has been set up for use - please ring: 01225 713223.

Alternatively, people can email queries to: spatialplanningpolicy@wiltshire.gov.uk (for all Wiltshire Core Strategy enquiries); and mineralsandwastepolicy@wiltshire.gov.uk (for all Waste Site Allocations enquiries).

DRAFT MINUTES

Meeting: WARMINSTER AREA BOARD
Place: Codford Village Hall, High Street, Codford, Warminster, BA12 0PP
Date: 19 May 2011
Start Time: 7.00 pm
Finish Time: 9.10 pm

Please direct any enquiries on these minutes to:

Marie Gondlach (Democratic Services Officer) 01225 713 597, Tel: 01225 713 597 or (e-mail) marie.gondlach@wiltshire.gov.uk

Papers available on the Council's website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr Andrew Davis (Chairman), Cllr Pip Ridout, Cllr Keith Humphries,
Cllr Christopher Newbury and Cllr Fleur de Rhe-Philippe (Vice Chairman)

Wiltshire Council Officers

Jacqui Abbott, Warminster Community Area Manager
Barry Pirie, Service Director for Human Resources
Karen Jones, Senior Project Manager
Marie Gondlach, Democratic Services Officer

Town and Parish Councillors

Warminster Town Council
Bishopstrow Parish Council
Boyton Parish Council
Brixton Deverill Parish Council
Chapmanslade Parish Council – Jill Willmot
Chitterne Parish Council – Mike Lucas
Codford Parish Council – Don Bartlett, Rosemary Wyeth and Karen Johnston
Corsley Parish Council
Heytesbury Parish Council
Horningsham Parish Council
Kingston Deverill Parish Council
Knook Parish Council

Longbridge Deverill and Crockerton Parish Council – Karen Manfield and Helen Few
(clerk)

Maiden Bradley with Yarnfield Parish Council

Norton Bavant Parish Council

Sherrington Parish Council

Stockton Parish Council

Sutton Veny Parish Council

Upper Deverills Parish Council

Upton Lovell Parish Council

Upton Scudamore Parish Council

Partners

Wiltshire Police – Inspector Lesley Winter

Wiltshire Fire and Rescue Service – Mike Franklin

Wiltshire NHS

Community Area Partnership

Members of Public in Attendance: 15

Total in attendance: 33

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
1.	<p><u>Chairman's Welcome and Introductions</u></p> <p>The Chairman welcomed everyone to the meeting of the Warminster Area Board. He then explained that a Chairman and Vice-Chairman for Warminster Area Board had to be elected for the forthcoming year.</p>
2.	<p><u>Election of Chairman</u></p> <p>The Vice-Chairman sought nominations for the position of Chairman of the Warminster Area Board for the forthcoming year.</p> <p>Decision</p> <p>Councillor Andrew Davis was elected Chairman of the Warminster Area Board for the forthcoming year.</p>
3.	<p><u>Election of Vice-Chairman</u></p> <p>The Chairman sought nominations for the position of Vice-Chairman of the Warminster Area Board for the forthcoming year.</p> <p>Decision</p> <p>Councillor Fleur de Rhé-Philippe was elected Vice-Chairman of the Warminster Area Board for the forthcoming year.</p>
4.	<p><u>Nomination of representatives to Outside Bodies</u></p> <p>The board considered the appointments to outside bodies which were made by the Area Board in 2010/11.</p> <p>Decision</p> <p>The Warminster Area Board made the following appointments to outside bodies for 2011/12:</p> <p>Councillor Andrew Davis - Warminster and Westbury CCTV Partnership</p> <p>Councillor Keith Humphries - Warminster Town Plan Steering Group</p> <p>Councillor Pip Ridout - Warminster Youth Issues Group (CAYPIGS)</p> <p>Councillor Fleur de Rhé-Philippe - Community Area Partnership</p> <p>Details were being checked for the following Outside Body Appointment however it should be noted that the appointment would stand until rescinded as detailed below:</p> <p>Councillor Andrew Davis - Warminster Sports Centre Management</p>

	Committee
5.	<p><u>Apologies for Absence</u></p> <p>Apologies for absence were received from: Sue Fraser, Warminster Town Council. Sarah Jeffries, clerk for Maiden Bradley with Yarnfield, Upper Deverills and Horningsham Parish Councils. Councillor Francis Morland, Chapmanslade Parish Council.</p>
6.	<p><u>Minutes</u></p> <p>Decision</p> <p>The minutes of the previous meeting were agreed as a correct record and signed by the Chairman.</p>
7.	<p><u>Declarations of Interest</u></p> <p>Councillor Fleur de Rhé-Philippe declared a personal and prejudicial interest as a director of the Warminster and Villages Community Partnership and explained that she would neither take part in the debate nor vote when the board considered the partnership's request for funding.</p>
8.	<p><u>Chairman's Announcements</u></p> <p>The Chairman made the following announcements (full details of the announcements were contained in the agenda at pages 21 to 40):</p>
8.a	<p><u>Library Service Review</u></p> <p>The key points for libraries in this area were:</p> <ul style="list-style-type: none"> • All mobile library stops would continue to operate • Warminster library opening hours would be reduced from 46 to 43 hours a week • New self service technology would be introduced to the library to improve efficiency <p>The Chairman reminded all present that members of the community were invited to get involved in volunteering in their libraries and details were available in the agenda for those interested.</p>
8.b	<p><u>Digital Inclusion - "Superfast Broadband" Survey</u></p> <p>Wiltshire Council's business plan for 2011-15 had prioritised a number of areas for investment, of which Digital Inclusion and supporting the rollout of superfast broadband for both business and home users was a key area.</p> <p>To help understand existing coverage and the requirements for the future,</p>

	<p>Wiltshire Council would be launching a superfast broadband survey for home and business users between 26 April and 3 June.</p> <p>The survey was available on-line and also as a printed document on request. Further details were available from: www.wiltshire.gov.uk/digitalinclusion</p> <p>Results of the survey would be shared on the Council web site in July, via the same link.</p>
8.c	<p><u>Consultation on Waste Sites</u></p> <p>Consultation on a Proposed Submission Draft – Waste Site Allocations Development Plan Document (DPD) would commence on 13 June 2011 and last for 8 weeks and would be available on http://consult.wiltshire.gov.uk/portal.</p> <p>Within the Warminster Community Area, the Sites DPD identified two proposed locations for future waste operations: Warminster Business Park and Chitterne Waste Management Facility.</p> <p>Members of the board asked for the Consultation on Waste Sites to be an item on the agenda for a future meeting.</p>
8.d	<p><u>End of Life Care</u></p> <p>NHS Wiltshire, Wiltshire Council and local hospices were joining in with national events planned for ‘Dying Matters’ week 16-20 May. The aim being to raise awareness of how we can talk about planning for our future care and putting plans in place with our families.</p> <p>Further advice and links to useful websites were included in the agenda.</p>
9.	<p><u>Cabinet Representative</u></p> <p>Councillor Jemima Milton attended the meeting to introduce her Portfolio. She explained that her role was to support the Cabinet member for Adult Care, Communities and Housing by focusing on Adult Care (people 18 years old and over).</p> <p>She passionately described the many facets of her portfolio which included services for people with learning disability, mental health problems or physical impairment as well as services for older people.</p> <p>She invited all those present to reflect on a few numbers:</p> <ul style="list-style-type: none"> - There were currently 78,000 people over 65 years old in Wiltshire; 11,000 of which were 85 years old and over; - In 1970 Wiltshire (including Swindon) had a £661,000 budget for Adult Care; for 2011-12 Wiltshire Council had a £115M budget (including £26M in support for the Voluntary Sector). <p>Councillor Milton also spoke about some of areas of work the services were focusing on including:</p> <ul style="list-style-type: none"> - Enabling people with learning disabilities to live and be integrated in the community;

	<ul style="list-style-type: none"> - Ensuring a proper diagnostic process and care was in place for people suffering from dementia; - Support carers as much as possible as they provided support for 10,000 people in their own home. She explained that she had been amazed to learn that the money saved thanks to unpaid carers was equivalent to Marks & Spencer's profit! - Working to safely keep people in their own home whilst providing care. <p>Councillor Milton welcomed the item on the Older People's Accommodation Strategy included on the agenda as she felt it was the closest to keeping people in their own home when that was not safely possible.</p> <p>She offered to answer questions at this point or when the strategy was discussed, and no questions were asked at this point.</p>
10.	<p><u>Community Services Contract</u></p> <p>Sacha Bacco, Membership Officer, attended the networking event prior to the meeting and gave everyone the opportunity to join the Trust as members.</p> <p>Dr Alf Troughton, Medical Director (who would become the Interim Chief Executive on the night of the area board meeting), attended the meeting. He delivered a presentation explaining that Great Western Hospitals NHS Foundation Trust had been awarded the contract to manage the community services currently run by the PCT (health clinics, community hospitals, maternity services and neighbourhood teams) and outlined what this meant for people in Wiltshire. The presentation has been made available on the Wiltshire Council's website as part of these minutes, hard copies can be obtained by contacting Marie Gondlach (contact details on the last page).</p> <p>In response to questions raised at the meeting Dr Troughton explained that:</p> <ul style="list-style-type: none"> - Great Western Hospital was a foundation trust and its membership was open to members of the public and members of staff who were represented by a board of governors; - It was possible that the name of the Trust could be changed in the future; - There was no intention to change the pathway of care for the Warminster area (e.g. patients and service users would not have to travel to Swindon); - One project was to improve ICT to help the delivery of services; - It was hoped that more use could be made of community hospital especially for specialist areas. <p>The main message Dr Troughton delivered was that people in the Warminster area should notice very little difference in accessing services as no big changes were planned.</p>
11.	<p><u>Older People's Accommodation Strategy</u></p> <p>Karen Jones, Senior Project Manager, delivered a presentation explaining the need to improve and modernise older people's accommodation taking into account change in needs and legislation. She explained that the focus currently was on nursing care, specialist dementia care and extra care housing</p>

accommodation. The Senior Project Manager used a quick quiz to demonstrate the scale of the need for such accommodation; the answers surprised those attending by being as follows:

- The Warminster community area older population (65+) was projected to grow by 25.8% between 2007 and 2026 (4,720 people to 7,210 people);
- The 85+ category would be the Warminster age group projected to have the highest increase between 2007 and 2026 (set to increase by 78.1%);
- The number of people aged 50+ with dementia within the Warminster community area was projected to increase by 59.3% (418 people to 666 people) between 2007 and 2026.

The presentation has been made available on the Wiltshire Council's [website](#) as part of these minutes, hard copies can be obtained by contacting Marie Gondlach (contact details on the last page of these minutes).

During her presentation and in answer to questions raised at the meeting the Senior Project Manager informed the board that:

- A site was being identified in Warminster to replace Woodmead as the building could no longer be modernised to meet standards;
- Sheltered housing accommodation was being reviewed against a set of criteria, the team leading the review would look at 5 to 10 schemes in details to analyse the best way to meet needs;
- If nothing changed the cost of care for the elderly would rise to £3.3 billion over the next 25 years, it was hoped that a cost avoidance of around £559M could be realised thanks to the accommodation strategy;
- Some nursing or residential homes may be closed but full consultations would be run before any closure and the local community would be able to have a say.

Members of the board were concerned that properties that had been transferred to The Orders of St John Care Trust (OSJCT) because Wiltshire County Council was not able to maintain or modernise them were now being closed due to lack of modernisation. It was clarified that not all the properties that had been transferred to OSJCT would be closed and that closure was due to the buildings themselves not a lack of investment from OSJCT. It was recognised that OSJCT had invested a large amount of money in maintaining or modernising buildings but that some of the basic fabric of these buildings could not be modified (the most recent home built was in the 1980s) and the building could no longer meet modern needs and legislations.

Members of the board asked the officers to take the Warminster Town Plan into consideration and to involve the Town Council when reviewing accommodation of older people in the Warminster area.

12.

Royal United Hospital (RUH) NHS Trust - Foundation Trust Application

Mr Brian Stables, Chairman of the Trust Board, delivered a presentation on the RUH's Foundation Trust Application.

The presentation has been made available on the Wiltshire Council's [website](#) as part of these minutes, hard copies can be obtained by contacting Marie

	<p>Gondlach (contact details on the last page).</p> <p>Mr Stables explained that around four years ago the trust had inherited an enormous amount of debt but the trust was now on track to repay most of it over two years thanks to a lot of hard work. Being a foundation trust would help further as it would enable money to be borrowed against assets, money which could then be invested back in the trust.</p> <p>He was pleased to announce that the RUH had been MRSA free for 170 days, with only 2 cases over the last financial year, and that the RUH had been ranked in the top 10% of acute hospitals.</p> <p>He encouraged anyone to get involved in the public consultation and for those interested to become a member (further details are contained in the presentation). He stressed the trust's aim to get the patients and families involved to help redesign and improve services. Following questions from members of the public Mr Stables confirmed that a significant number of people from the Warminster area used the RUH, mostly for non-planned care, which is why the trust was encouraging people from this area to get involved.</p>
13.	<p><u>Update on Issues Raised and Any New Issues Arising</u></p> <p>The Community Area Manager introduced her report which was included in the agenda and provided additional information including:</p> <ul style="list-style-type: none"> • The Chitterne brook was being cleaned as a Community Payback project; • Dog Fouling: the pilot scheme would be reviewed at a future meeting; • Planning permission was being sought with regards to the Grovelands and Victoria Road junction. <p>A representative of Chapmanslade Parish Council explained that progress had been made with regards to the issue of speeding and road safety with the Parish Council working with the school and Wiltshire Council. At a packed meeting of the Parish Council different options and proposals from Wiltshire Council had been discussed. At present the Parish Council was waiting for even better proposals from Wiltshire Council.</p>
14.	<p><u>Updates from Partners</u></p> <p>Some written updates had been received before the meeting and were included in the agenda.</p> <p>Lindsey Winter, Area Inspector for Warminster, Westbury, Tisbury and Mere brought an update to the meeting (available on the Wiltshire Council's website as part of these minutes) and highlighted some of the information contained including:</p> <ul style="list-style-type: none"> • Overall performance figures were good; • The restructuring of the neighbouring teams which should not mean a reduction of the number of staff members but changes to the administrative processes. <p>Inspector Winter urged people to be careful as there was still a number of sheds, barns and outbuildings, she advised that safety measures</p>

	<p>could be put in place to avoid such.</p> <p>Councillor Ricky Rogers attended the meeting as the Police Authority Representative and was delighted to announce that a £ 1m increase in central government funding had been awarded in return for the Police Authority freezing its council tax following an intervention from Eric Pickles.</p>
15.	<p><u>Community Area Grants</u></p> <p>The area board considered four applications seeking 2011/12 Community Area Grant funding as follows:</p>
15.a	<p><u>Chapmanslade Village Hall</u></p> <p>A representative of Chapmanslade Village Hall committee conveyed the Chairman and Treasurer's apologies as they had been unable to attend the meeting.</p> <p>The area board congratulated the Chapmanslade Village Hall committee on the refurbishment work having already taken place and pointed out that the grant they had received from the Village Hall fund was of a considerable amount and not awarded often.</p> <p>Decision:</p> <p>To not award £2,500 towards the refurbishment of the village hall.</p> <p>Reason:</p> <p>The application does not meet the grant criteria 2011-12 as the applicant is already in receipt of Wiltshire Council Funding this year.</p> <p>Following its decision and without prejudice to any future applications, the area board invited the Village Hall committee to consider submitting an application for 2012-13 funding as explained in the report within the agenda.</p>
15.b	<p><u>Heytesbury Young People's Organisation (HYPO)</u></p> <p>Niki Wagstaff and Vanessa Sturmey attended the meeting and presented their application.</p> <p>They explained that over the past 18 months they had worked with the local community to find ways to improve the play area. The children of Heytesbury School had been invited to draw their own designs of what they would like to see, and the wider village had been consulted. The young members of HYPO had raised over £1000 through village events and had donated this to the project.</p> <p>The Area Board Grant would cover just over 50% of the project costs which would meet the criteria for match funding from the Landfill Grant Scheme.</p>

	<p>Subject to funding HYPO hoped to have the Play Area improvements completed for the summer holidays.</p> <p>Members of the board sought and were offered assurance that the equipment to be provided would be covered by the Parish Council's insurance.</p> <p>Decision:</p> <p>To award £4,843 for the provision of play and fitness equipment for all ages at Heytesbury Playing field at Greenlands.</p> <p>Reason:</p> <p>The application meets the grant criteria 2011/12. The application demonstrates a link to the Community Plan as there is a need for more facilities for young people in the villages and a wider range of leisure facilities.</p> <p>The project aims will improve the health and well being of children and adults. There will be more social activities and this will decrease anti-social behaviour.</p>
15.c	<p><u>Warminster Athenaeum Trust</u></p> <p>Mr Tony Nicklin introduced the trust's application. He explained that the steps to the building, which had been built 90 years ago, were becoming increasingly dangerous. The trust was ever more concerned for the safety of people as they entered or exited the building, especially after a show or a meeting attended by a large number of people which exacerbated the issue.</p> <p>Members of the board agreed that the tremendous work undertaken by the trust should be commended.</p> <p>Decision:</p> <p>To award £4,950 for funding to modify the entrance steps into the building to comply with DDA requirements.</p> <p>Reason:</p> <p>The application meets the grant criteria 2011-12. The work is part of the phases of the renovation of the building being undertaken by the Trust to provide a community building in Warminster which will help to build a strong and resilient community and enabling access to the building to all sections of the community.</p>
15.d	<p><u>Warminster Voices Project</u></p> <p>The Community Area Manager introduced the application. The funding would cover 6 Board meetings (at a cost of £95 for each meeting) which would include a meeting in the community; out and about in Warminster and a CD. The funding would enable Warminster Community Radio to continue to record the meetings and comments when out and about and to produce a CD.</p>

	<p>Decision:</p> <p>To award £570 to cover Board meetings for the financial year 2011/12.</p> <p>Reason:</p> <p>An early review of the project found that the pilot phase has helped to raise awareness of topics and issues that affect local people in Warminster. The project is beginning to have an impact on supporting local people to participate in local decision-making.</p>
16.	<p><u>Warminster and Villages Community Partnership - Request for Funding</u></p> <p>The Community Area Manager introduced the report.</p> <p>Councillor Fleur de Rhé-Philpe did not take part in the debate or vote on the request, item 4 of these minutes refer.</p> <p>Decision:</p> <ol style="list-style-type: none"> 1. To approve the whole year's core funding of £9,505 2. To release the 1st tranche of £4,752.50 immediately 3. That the following conditions have to be met before the 2nd tranche should be released: <p>Warminster and Villages Community Partnership will:</p> <ol style="list-style-type: none"> a. provide a list of the community groups that have been fostered and supported (as per Workplan commitment: Partnership Development); b. have carried out the planned Health and Housing Consultation and to be working towards developing 'model' practice for future consultations (as per Workplan commitment: Consultation); c. have engaged the services of a Partnership Administrator (as per Workplan commitment: Communication); d. have begun to re-establish a quarterly newsletter promoting activities and news from WVCP (as per Workplan commitment: Communication); e. provide a 6-month report at the 10th November area board meeting detailing the activities of WVCP over the first half of 2011/12. <ol style="list-style-type: none"> 4. To consider the release of the 2nd tranche at the November Area Board meeting providing that the conditions set by the Partnership Development Officer and agreed by the Board have been met.

17.	<p><u>Date of Next Meeting, Forward Plan, Evaluation and Close</u></p> <p>The Chairman asked all present to note a change of venue as the next meeting of the Warminster Area Board would take place on 30 June 2011 at the Corsley Centre.</p> <p>The Chairman thanked everyone for attending and brought the meeting to a close.</p>
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Warminster Area Board Issues Report - 30 June 2011

Since the last meeting, six new issues have been highlighted - both on the issues system and via letters.

New issues in progress:

1. Inappropriate parking by cars and vans

I have discussed with Town Clerk and due to business needs, this is not considered to be a high priority – but will raise with the wardens and then feedback to correspondent.

2. Cyclists using pavements in Warminster.

I have discussed with Town Clerk and this is not considered to be a high priority. However, will check with Inspector Lindsey Winter for police line on this and will feedback to the correspondent.

3. Speeding on Deverill Road.

This has previously been an issue and metro count showed that the issue was not prevalent enough for Community Speed Watch scheme. However, the count was made some two years ago so I have referred to Wiltshire Council colleague to undertake another count.

4. Overgrown footpath east of Warminster Pleasure Gardens

I have forwarded to appropriate officer in Wiltshire Council to look at improving the area.

5. Footpath between Upper Marsh Rd and Thames Close needs clearing and also a collapsed fence

Wiltshire Council Highways are clearing this and looking into the fencing situation.

6. Footpath in Plants Green overgrown

Referred to Warminster Environmental Team Services (WETs) as non-adopted footpath.

Other issues remaining in progress

- Obscured junction – Grovelands and Victoria Road. Wiltshire Council investigating (NB this is not the same as the traffic calming issue).
- Appearance of some of the roundabouts entering Warminster. Town Clerk has progressed this issue and continuing to liaise with Southern Highways regarding their contractor.

Issues Closed

Bath Road and Westbury Road issues have been dealt with through reports and letters from Wiltshire Council about all of the work that has been undertaken including speed limit reviews.

Warminster Voices:

A meeting was held on Thursday 15th June at 2pm at the library. This meeting discussed the Queen Elizabeth II Fields Challenge project and also the Young People's Strategy. Comments were recorded by Barry Mole for the meeting particularly regarding the QEII project.

The next meeting is on **Thursday 4th August at 2pm, Warminster Library.**

Report Author: Jacqui Abbott, Community Area Manager

Jacqui.abbott@wiltshire.gov.uk

07771 844 530

Crime and Community Safety Briefing Paper Warminster Community Area Board



1. Neighbourhood Policing

Team Sgt: Debra Ashley

Town Centre Team

Beat Manager – PC Sam Withey

Patrol Officer – Jon Pearce

PCSO – Lorraine Rice

PCSO – Liz Harmsworth

PCSO – Hannah Jameison

Rural Team

Beat Manager – PC Vicky Pegrum

PCSO – Caroline Wright

2. NPTs - Current Priorities & Consultation Opportunities:

Up-to-date details about Neighbourhood Policing Teams including team membership, current priorities and forthcoming community consultation events can be found on our Wiltshire Police Website.

□ Visit the new and improved website at: www.wiltshire.police.uk

3. Police Authority Representative: Mr Ricky Rogers

Please contact via Wiltshire Police Authority Tel. 01380 734022 or <http://www.wiltshire-pa.gov.uk/feedback.asp>

4. Performance and Other Local Issues

Performance in Warminster continues to be very good with a **15% reduction in overall crime**.

This is a reduction across all the areas measured and the local officers are working hard with our communities and partners to ensure this continues.

There is a continued reduction in burglaries – to both houses and other buildings where we keep our valuable items – so far this year there have been a total of 27 fewer victims of this horrendous crime.

Our work in relation to preventing and detecting burglaries continues!

Wiltshire Police - 170 years of public service

This last quarter our rural farms/villages in particular have suffered. Property such as farming equipment, tools, quad bikes and anything composed of metal for scrap value are being taken.

There have been arrests following incidents in Longbridge Deverill and Corsley and from this we know the offenders are travelling some distances to target our neighbourhoods.

There have also been arrests following incidents in the town centre where property such as alcohol and electrical items have been stolen. In one particular instance a local suspect has been remanded to prison.

In Wiltshire our main priority is to reduce violent crime. In Warminster our violent crime is currently down 37% - This equates to 97 fewer people physically hurt in Warminster compared to the same reporting period last year.

Warminster and its surrounding villages continues to be a safe place to live.

Warminster	Crime				Detections	
	May 2009 - April 2010	May 2010 - April 2011	Volume Change	% Change	May 2009 - April 2010	May 2010 - April 2011
Violence Against the Person	262	165	-97	-37%	50%	63%
Dwelling Burglary	44	41	-3	-7%	18%	20%
Criminal Damage	290	215	-75	-26%	16%	19%
Non Dwelling Burglary	124	100	-24	-19%	23%	3%
Theft from Motor Vehicle	95	55	-40	-42%	2%	7%
Theft of Motor Vehicle	24	18	-6	-25%	42%	17%
Total Crime	1321	1126	-195	-15%	27%	24%

Wiltshire Police are compared against a group of 8 most similar forces. Wiltshire Police have performed better than peers in All Recorded Crime and Violent Crime for the most recently reported 3 month period (Feb - Apr 2011)

*Total Crime comprises all Crime Groupings listed above and also includes Theft and Handling, Fraud and Forgery, Robbery and Sexual Offences
 ** Detections include both Sanction Detections and Local Resolution

Inspector Lindsey Winter
 Sector Inspector
 Warminster Westbury Tisbury and Mere

12th June 2011



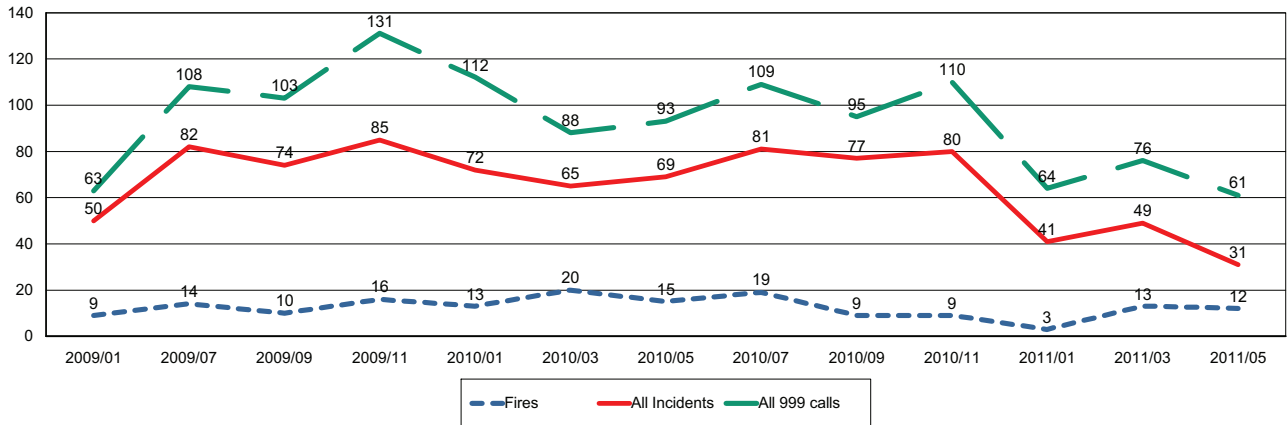
Wiltshire Fire & Rescue Service

Wiltshire and Swindon Fire Authority

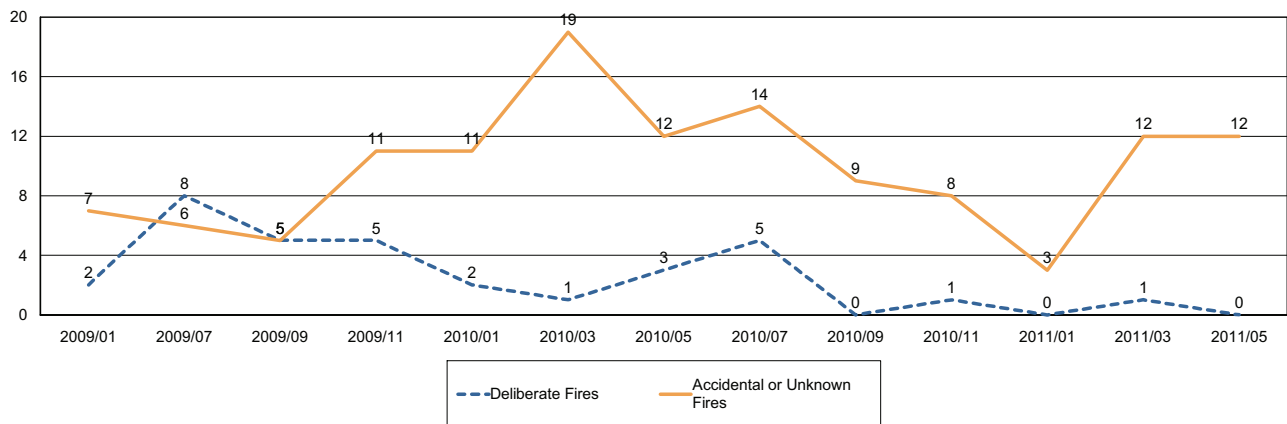
Report for Warminster Area Board

The following is a bi-monthly update of Fire and Rescue Service activity up to and including May 2011. It has been prepared by the Group Manager for the Board's area.

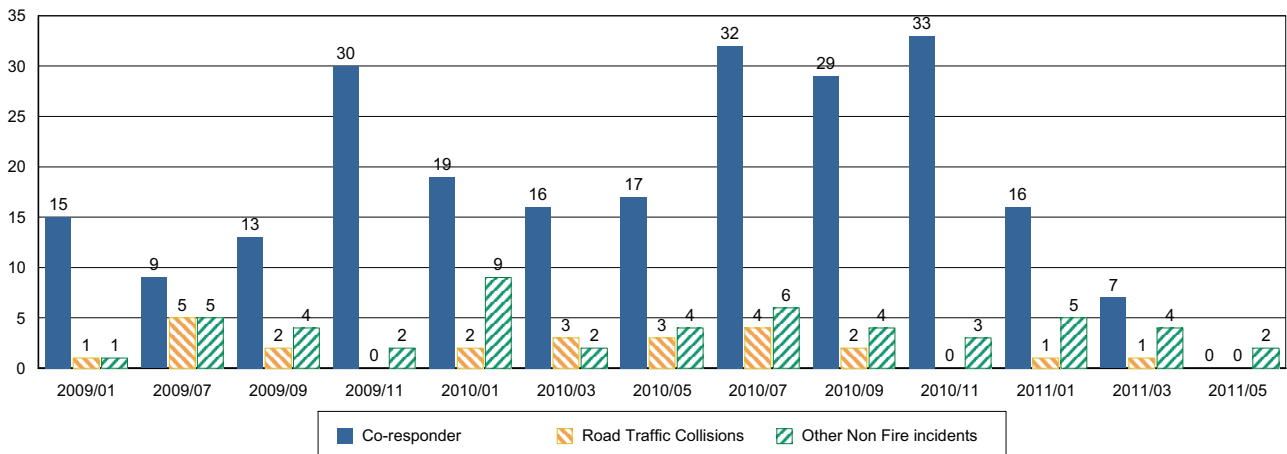
Incidents and Calls



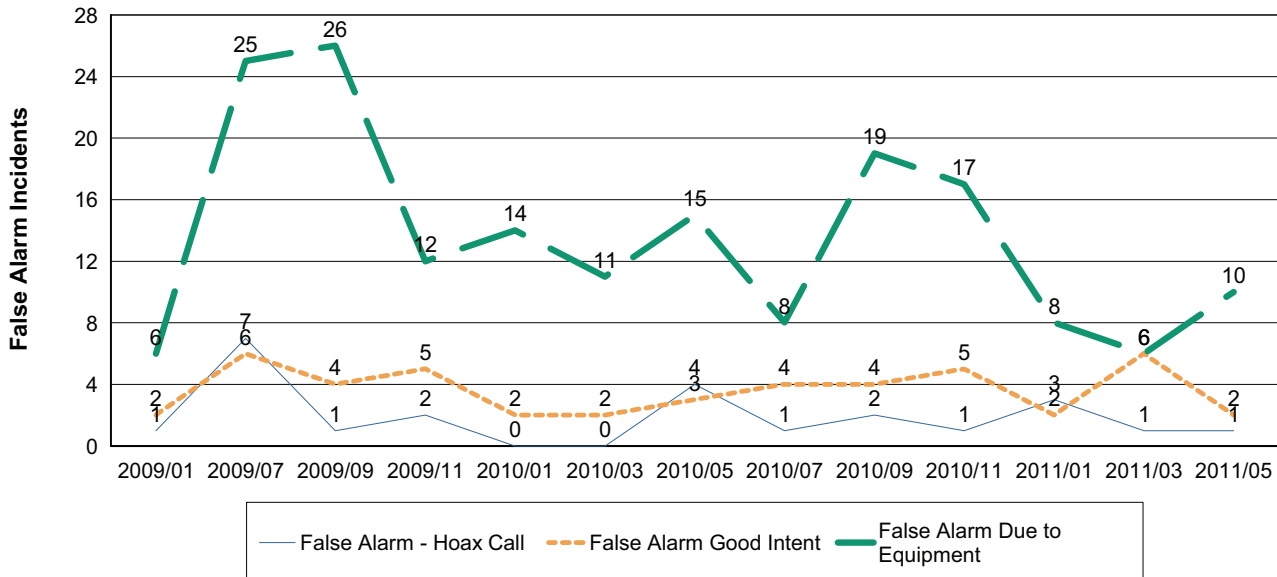
Fires by Cause



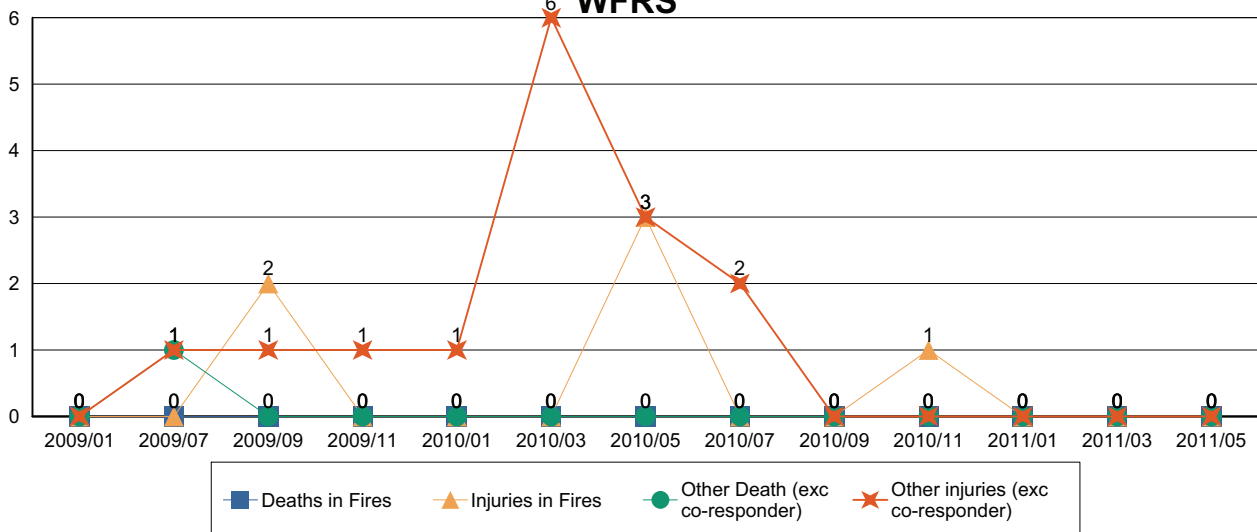
Non-Fire incidents attended by WFRS



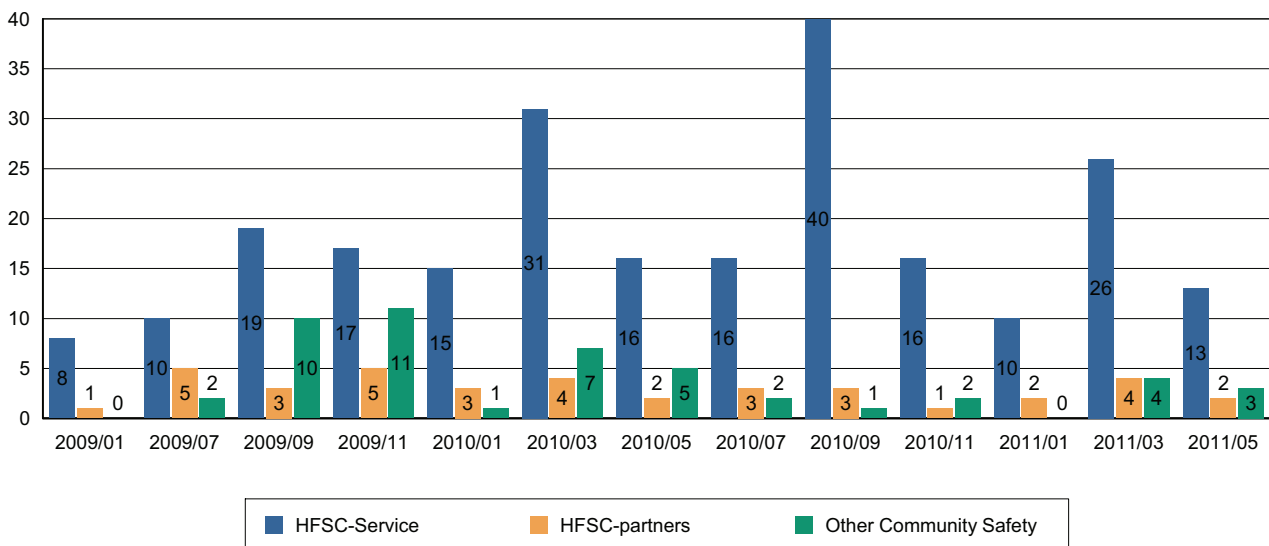
Number of False Alarm Incidents



Death & Injuries in incidents attended by WFRS



Home Fire Safety Checks and other domestic safety



Comments and Interventions overleaf

NHS Update – May 2011

New Cardiac Rehabilitation Service in Chippenham

NHS Wiltshire is launching a new Cardiac Rehabilitation service in Chippenham this month as part of a continuing programme to improve access to cardiac rehabilitation and physical activity classes across the county.

Building on the success of nurse-led classes in Westbury, Cardiac Rehabilitation classes will be provided weekly at the Olympiad Leisure Centre in Chippenham for eligible cardiac patients who are registered with a Wiltshire GP. The programme takes place over nine weeks and depending on their condition, Chippenham patients will have the choice of participating either at The Royal United Hospital, Bath or at the Olympiad.

The aim of the community Cardiac Rehabilitation service is to provide all patients who meet the referral criteria with a service which improves their ability to exercise, vastly improving a person's quality of life and minimising the risk of heart attacks in the future. The rehabilitation exercises are designed to support adult patients who have been discharged from hospital but who are continuing to live with heart disease. Structured exercise training, as well as continuing educational and psychological support and advice are key components of the service. The nurse-led cardiac rehabilitation classes provide a link for people to then attend other cardiac rehabilitation opportunities available at Wiltshire's leisure centres.

Prime Minister and Health Secretary announce a two month pause on plans

The Government's Health Select Committee has made 50 recommendations to the Health and Social Care Bill 2011 and as a consequence the Department of Health has announced a 'pause' as the Bill moves through the House of Commons. The Government will conduct a 'listening exercise' consultation and set up the NHS Future Forum to channel the thoughts and opinions of patient representatives, doctors, nurses and NHS leaders back to Government. The engagement process will focus on four main areas: choice and competition, patient involvement and patient accountability, clinical advice and leadership and education and training. For more information and to get involved please go to: <http://healthandcare.dh.gov.uk/category/conversations/listening-exercise-conversations/>

Next NHS Wiltshire Board Meeting

The next Board meeting of NHS Wiltshire will be held on **Wednesday 18 May at 10am - 2011 at Southgate House**. Members of the public are welcome to attend. Papers are published a week before the meeting on www.wiltshire.nhs.uk or on request from Stacey Saunders, NHS Wiltshire (tel: 01380 733839, email: stacey.saunders@wiltshire.nhs.uk). For further information or copies of documents referred to above, please email communications@wiltshire.nhs.uk

Partner Update for Warminster Area Board

Name of Parish/Town Council: Warminster Town Council

Date of Area Board Meeting: 30 June 2011

Headlines/Key Successes

- Local Group the Warminster Wobble held a successful event within the town over the weekend of 4th & 5th June seeing many cyclists complete time trials and fun bike rides. Now in its 3rd Year this is now a regular annual event.
- The Warminster Town Plan is due to go to consultation in Warminster library on 14th July in conjunction with the Wiltshire Core Strategy.

Projects

- The Assembly Rooms, which is now to be known as the Warminster Civic Centre is continuing its progress with refurbishment and currently on schedule for re-opening in November 2011. A new user group is being formed and if you are interested in taking part please contact Dewey House.
- Warminster Civic Award will be considered in July, if you wish to nominate a local unsung hero, please submit an application form which is available from Dewey House or download from our website www.warminster.uk.com
- A working group to co-ordinate all planned events in 2012 has been set up and are now discussing how the town will enjoy the Queens Diamond Jubilee with a Picnic in the Park event, support Warminster in Bloom, A Town Criers competition, the Olympics and much more. If you want to become involved, contact Dewey House.

Diary Dates

- 26 June – Carnival Fun day Town Park
- 26 June – Armed Forces Day Service St Lawrence Chapel 3-30pm
- 10 July – Warminster Brass Band Town Park 2pm
- 17 July – Chippenham Brass Band Town Park 2pm
- 24 July – Bratton Brass Band Town Park 2pm
- 31 July – Wilton British Legion Brass Band Town Park 2pm

Signed: Heather Abernethie, Town Clerk

Date: 13th June 2011

Partner Update for Warminster Area Board

Name of Parish/Town Council: Horningsham Parish Council

Date of Area Board Meeting: 30 June 2011

Headlines/Key Successes

Projects

- Queens Diamond Jubilee celebration preparations

Diary Dates

- Village Fair 19th June 2011

Signed: Sarah Jeffries MILCM

Date: 13.06.11

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Partner Update for Warminster Area Board

Name of Parish/Town Council: Maiden Bradley with Yarnfield Parish Council

Date of Area Board Meeting: 30 June 2011

Headlines/Key Successes

- The Forces March stopped over in Maiden Bradley over night before the last leg of the Event

Projects

- Play Area enhancement

Diary Dates

- "Somerset" a weekend of music, food, etc. within the Parish. Friday 24th June 6.30 to 10.30pm, Sat 25th June 6.30 to 10.30pm and Sun 26th June 12 noon to 10.30pm. Twenty-five bands are scheduled to play from 6pm to 10.30pm on the Saturday and Sunday, music will start from mid-day. This is all in aid of Help the Heroes and the Parish amenities.
- Village Fair 27th August 2011 on the recreational Field

Signed: Sarah Jeffries MILCM

Date: 13.06.11

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Partner Update for Warminster Area Board

Name of Parish/Town Council: Upper Deverills Parish Council

Date of Area Board Meeting: 30 June 2011

Headlines/Key Successes

- Broadband Group lobbying Wiltshire Council for chance to be one of the first Rural Parishes to be part of the new initiative to extend Broadband accessibility in Rural Parishes.

Projects

- Flood Plan
- Community Emergency Volunteers Plan
- Broadband Survey sent out to Parishioners

Diary Dates

Signed: Sarah Jeffries MILCM

Date: 13.06.11

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Wiltshire Children and Young People's Trust Draft Commissioning Strategy for Young People Aged 13 To 19

1. Introduction

Wiltshire Children's Trust draft commissioning strategy for services for young people aged 13 to 19 has been issued for consultation. This is an important strategy which outlines plans for improving services for the 13 to 19 age range. The draft has sections on:

- An introduction including the purpose and scope.
- The national and local context for work with 13 to 19 year olds.
- Local needs and services.
- An analysis of the current position from the points of view of young people and staff and managers who work with the 13 to 19 age range.
- The commissioning priorities including some suggestions for the future delivery of youth work services in Wiltshire. These suggestions were developed with a range of stakeholders and wider views are now being sought.

If you would like a copy of the draft please email pathways@wiltshire.gov.uk. The draft strategy is also available at www.wiltshirepathways.org on the home page and under "Latest News".

2. Developing the Strategy

Young people and representatives from a range of agencies working with 13 to 19 year olds have been involved right from the start and their views have informed the draft including the commissioning priorities and youth work suggestions.

3. Consultation

Consultation is taking place for 12 weeks from 13th May to 5th August 2011. The final strategy will be presented to Wiltshire Council's Cabinet in September 2011 along with a report making specific proposals on future plans for youth work. The draft includes key consultation questions. Written responses to the consultation should be sent to pathways@wiltshire.gov.uk

4. Purpose of the 13 to 19 Commissioning strategy

The purpose of the commissioning strategy is to achieve better outcomes for young people aged 13-19 by:

- Ensuring a good range of high quality services for all young people.
- Providing an early integrated response when young people are vulnerable or at risk, as soon as problems or issues arise.

- Ensuring cost effective services by improved co-ordination and reducing any overlaps and duplication.

5. Priorities

5.1 Campus Developments

The draft commissioning strategy notes that there are plans for developing a campus in each of the 18 community areas. Each campus would bring together a number of local services provided by the Council and other agencies in a building or collection of buildings.

It is envisaged that each campus will contain some space which will be used by the 13 to 19 age range. The draft includes a specific consultation question on space for young people in each campus.

5.2 Commissioning Priorities for Services for 13 to 19 Year Olds

The draft includes a number of suggested commissioning priorities outlined in the table below. The final strategy will include specific actions planned.

1	Maximising the participation and involvement of young people
2	Improving educational attainment
3	Supporting young people to move into employment and training
4	Improving access to information, advice and guidance
5	Increasing the availability of affordable housing
6	Reducing the number of young people who are unable to live with their families
7	Improving services available for young people who are engaged in risky behaviour
8	Improving services for young people with disabilities
9	Exploring options to improve transport for young people
10	Encouraging and increasing volunteering opportunities for young people.
11	Making sure information is available on services and activities for 13 to 19 year olds

During the consultation feedback is being sought on whether these are the right priorities and which, if any, should have higher priority.

5.3 Future Youth Work Services and Savings

The draft strategy also outlines 4 suggestions for future youth work services including some initial thoughts on making the savings from youth work budgets noted in the Council's financial plan. The suggestions are put forward in order to promote discussion and debate and there is not a favoured suggestion. Some of the suggestions could be combined and through discussions during the consultation period new ideas are likely to emerge.

More information on the draft 13 to 19 commissioning strategy and the suggestions for future youth work services will be provided at the Area Board meeting.

Wiltshire Council

Warminster Area Board

30 June 2011

Queen Elizabeth II Fields Challenge

1. Purpose of the Report

- 1.1. To update the Area Board on the Queen Elizabeth II Fields Challenge, and, request assistance in obtaining suitable venues

2. Background

2.1 The Lord Lieutenant of Wiltshire on behalf of HRH Prince William has asked Wiltshire Council to assist in supporting the Queen Elizabeth II Fields Challenge. The aim of the Queen Elizabeth II Fields Challenge is to protect 2,012 playing fields in communities all across Britain by 2012, thereby securing recreational spaces for community events, sport, exercise, and play; all vital elements impacting on issues such as health, crime and social wellbeing.

In brief, the benefits of protection are:

- Making an express and recognizable commitment to local people to safeguard land, facilities and opportunities for sport, play and outdoor recreation both now and forever;
- Protecting public access to outdoor space;
- Providing reassurance to potential investors regarding viability and sustainability;
- Ensuring that in the case of sale, proceeds are reapplied to replacement facilities, with a priority on new outdoor facilities;
- Raising awareness of the importance of such facilities in the context of quality of life, health, the environment and amenity.

The programme will culminate in 'Have a Field Day', a nationwide mass participation event to take place on all protected fields throughout the country.

HRH Prince William has agreed to be Patron and is leading this project as a tribute to Her Majesty The Queen's Diamond Jubilee in 2012 and to mark the Olympics.

3. Main Considerations

3.1 Fields in Trust (FIT) with the assistance of Wiltshire Council, Swindon Borough Council and other local authorities is required to identify 20 playing fields (indicative only) throughout Wiltshire which the councils would be willing to protect. Once these have been identified and agreed, Fields in Trust will then target the public at large by putting these fields forward to a vote allowing the general public to express their support by way of a vote for their favourite local playing field. The vote is being planned for late September.

Wiltshire Council would like residents to be able to vote for land that it owns and has therefore agreed the following methodology as being fair and equitable as is possible.

Operationally for Wiltshire the county is split into three areas, each area is made up of a number of Community Areas (shown below); if we add in Swindon we would have 4 operational areas each with a maximum of 5 chosen playing fields.

Wiltshire Council Operational Area make up combined with community area boards	
North	Central
Malmesbury	Melksham
Wootton Bassett & Cricklade	Bradford on Avon
Chippenham	Trowbridge
Corsham	Westbury
Calne	Devizes
Marlborough	Pewsey
South	
Warminster	
Amesbury	
Salisbury	
Tidworth	
South	
South West	

We request that each community area board submits two nominations, outlining its priority preference, in line with the project criteria (shown below) by the 9th September 2011.

The Community Area Board Managers will be provided with maps showing the land that Wiltshire Council owns in the community area.

Existing sites protected by Fields in Trust and new sites to be offered protection by Fields in Trust need to satisfy the following criteria if they are to be accepted into The Queen Elizabeth II Fields Challenge:

- The site must be owned by the organisation putting the field forward to become a Queen Elizabeth II Field.

- Evidence of the title permitting site use for outdoor, sport, and/or recreation must be produced.
- Sites may be provided with facilities and equipment or used as general open space, and established for that purpose by way of planning requirements.
- Each sites' principal use should be outdoor sport, play and/or recreation, though FIT wants to be flexible and in this context dedications also including indoor leisure facilities, village halls or other buildings enabling community recreation will be considered.
- The minimum acceptable size is 0.2 hectare (0.5 acre)
- Sites need to be accessible in terms of location.
- Sites need to be affordable for the community concerned.
- Sites should be open to the public, established charitably, as facilities held by a sports club under the CASC regime or held as Public Open Space. In essence this excludes all school playing fields.
- All sites need local managers, who will be responsible for the quality of facilities, their maintenance and development, improving participation and use, and financial and operational sustainability.
- Compliance with existing legislation relating to sport, play or open space.
- The fields identified need not be Wiltshire Council owned however the landowner must give or have given permission and have nominated the site.

Once the nominations have been submitted, a Committee made up of Councillor Stuart Wheeler (Portfolio Holder for Leisure), Mark Smith (Director – Neighbourhood Services), Brad Fleet (Director – Development Service), Robin Townsend (Head of Leisure) and Mr John Bush (Lord Lieutenant) will make the final decision on the nominations taking into account geographical location and planning effects.

Town and Parish Councils will be encouraged to take part in the programme by putting forward land that they own for protection direct to Fields in Trust.

To assist with the funding of the programme, Wiltshire Council has been asked to provide names of interested sponsors to Fields in Trust; this is being dealt with by Wiltshire Council's Economic Regeneration Section.

4. Implications

4.1. Environmental Impact of the Proposals

Once the playing fields have been chosen and agreed by Wiltshire Council they will be protected thereby securing land for sport, play and outdoor recreation now and forever.

4.2. Financial Implications

It is possible that Community Buildings such as changing accommodation could be included in the protection.

4.3. Legal Implications

Once the playing fields have been identified a Deed of Dedication will be drawn up between FIT and the landowner thereby protecting the field for at least 100 years or ensuring if it is used for another purpose a duplicate piece of land is made available in its stead.

This could mean that the ownership of the nominated playing fields may be altered.

4.4. HR Implications

There are no HR implications

4.5. Equality and Diversity Implications

There are no Equality and Diversity Implications

5. Recommendation

It is recommended that each Community Area Board assist the Lord Lieutenant of Wiltshire by nominating two suitable playing fields that meet the criteria of the Queen Elizabeth II Fields Challenge by the 9th September 2011 latest.

Report Author: Colin Brown – Leisure & Play Strategy Officer
Tel No: 01380 734684
E-Mail: colin.brown@wiltshire.gov.uk

Report to	Warminster Area Board
Date of Meeting	30 June 2011
Title of Report	Community Area Grants
Report Author	Jacqui Abbott, Community Area Manager

Purpose of Report

To ask Councillors to consider two applications seeking 2011 / 12 Community Area Grant Funding.

1. Warminster Festival: A request for £2,000 towards the Warminster Festival.
Officer Recommendation: Approve

2. Warminster Christmas Lights: £4,000 towards replacement of decorations, bulbs and carabena clips for Warminster and surrounding villages Christmas lights.
Officer Recommendation: Approve

Total request if in line with officer recommendations: £6,000

If grants are awarded in line with officer recommendations, Warminster Area Board will have a balance of £25,460

1. Background

- 1.1. Area Boards have authority to approve Area Grants under powers delegated to them by the Deputy Leader and Cabinet member for Community Services (15 April 2011). Under the Scheme of Delegation Area Boards must adhere to the Area Board Grants Guidance for funding.
- 1.2. In accordance with the Scheme of Delegation, any decision of an Area Board that is contrary to the funding criteria and/or the officer's recommendation would need to demonstrate that the application in question has a wider community benefit, and give specific reasons for why this should justify an exception to the criteria.
- 1.3. The emphasis in the Coalition Government's Localism agenda supports the ethos of volunteering and community involvement. With this in mind Community Area Grants should be encouraged from and awarded to community and voluntary groups.
- 1.4. Area boards will not consider applications from town and parish councils for purposes that relate to their statutory duties or powers that should be funded

from the local town/parish precept. However this does not preclude bids from town/parish councils, encouraging community projects that provide new opportunities for local people or those functions that are not the sole responsibility of the town/parish council.

- 1.5. Officers are required to provide recommendations in their report, although the decision to support applications and to what level is made by Wiltshire Councillors on the Area Board.
- 1.6. Funding applications will be considered at every Area Board meeting.
- 1.7. All applicants are encouraged to contact Charities Information Bureau who is working on behalf of Wiltshire Council to support community and voluntary groups, town and parish councils to seek funding for community projects and schemes both from the Area Board and other local and national funding sources.
- 1.8. Paper copies of funding applications will no longer appear as part of the agenda in an attempt to reduce volume of paper used. However, the application forms will be available on the Wiltshire Council web site and hard copies available upon request.
- 1.9. The 2011/2012 funding criteria and application forms are available on the council's website (www.wiltshire.gov.uk/areaboards) or paper versions are available from the Community Area Manager.

<p>Background documents used in the preparation of this Report</p>	<ul style="list-style-type: none"> • Community Area Grant Application Pack 2011/12 • Warminster and Villages Community Area Plan • Criteria for Area Board projects 2011/12
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2. Main Considerations

- 2.1. Councillors will need to be satisfied that grants awarded in the 2011/12 year are made to projects that can realistically proceed within a year of the award being made.
- 2.2. There will be six rounds of grants in 2011/12. The remaining rounds are as follows:

Board Meeting	Deadline for receipt of grant applications
• 1 st September, 2011	22 nd July, 2011
• 10 th November, 2011	30 th September, 2011
• 12 th January, 2012	2 nd December, 2011
• 8 th March, 2012	27 th January, 2012

- 2.3 The Board has £38,209 for Community Area Grants for the year 2011/12. There is also £3,614 rolled over from 2010/11. This makes a total of £41,823 for 2011/12.

3. Environmental & Community Implications

- 3.1 Community Area Grants will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

4. Financial Implications

- 4.1. Awards must fall within the Area Boards budget allocated to the Warminster Area Board.
- 4.2. If grants are awarded in line with officer recommendations, Warminster Area Board will have a balance of £25,460

5. Legal Implications

- 5.1. There are no specific Legal implications related to this report.

6. HR Implications

- 6.1. There are no specific HR implications related to this report.

7. Equality and Inclusion Implications

- 7.1. Community Area Grants give all local community and voluntary groups, Town and Parish Councils an equal opportunity to receive funding towards community based projects and schemes.
- 7.2. Implications relating to individual grant applications are outlined within section 8 – “Officer Recommendations”.

8. Officer recommendations

Ref	Applicant	Project proposal	Funding requested
8.1	Warminster Festival	Warminster Festival	£2,000

- 8.1.1. **Officer recommendation – Approve.** The application meets the grant criteria 2011/12
- 8.1.2. The project will promote and foster appreciation of and participation in the arts, sports and leisure activities in Warminster and the community for all ages.
- 8.1.3. The overall cost of the project is £5,728 and the applicant is in receipt of a grant for £2,000 from Warminster Town Council and £500 from the Fudge Trust.
- 8.1.4. The festival has been operating for 20 years bi-annually. A varied programme is provided aimed at all groups. The events are supported by local residents and visitors to the town. The events are subsidised to make sure that those who have not had the opportunity to attend larger theatres or performances can attend.
- 8.1.5. The project demonstrates a link to the Community Plan through theme 3, Culture and Leisure.
- 8.1.6. The project is community led with a wide variety of participants on the management committee.
- 8.1.7. If the funding is not provided this would prove difficult for the festival organizers and the festival might not be able to run for the full 2 weeks as planned.

Ref	Applicant	Project proposal	Funding requested
8.2	Warminster Christmas Lights	Maintenance and improvement of Christmas lights	£4,000

8.2.1 **Officer recommendation – Approve.** The application meets the grant criteria 2011/12.

8.2.2 The project involves replacing some decorations, bulbs and carabena clips due to new larger catenary cables. Over time, all bulbs are required to be low energy and Warminster Christmas Lights are in the process of doing this. An upgrade of the cables is required to 8mm size which means new clips are also required. The cost of the bulbs is initially more expensive but cost effective over time.

8.2.3 The project will take place in Warminster and will be in the main roads at Christmas time.

8.2.4 The community is very supportive of the Christmas Lights project in Warminster. During one year when they failed, many people came forward to request there return.

8.2.5 There is a link to the Community Plan through Economy and Tourism as the lights encourage people to shop in Warminster and there is enjoyment for the whole community and in particular, older people, disabled people and young people and children.

8.2.6 The total project is £12,852 and match funding is in place for £8,852 from the Town Council, traders and own fundraising and reserves.

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Area Board Project/Councillor Initiative

1. What is the project?

Queensway Play area has recently received new adventure equipment from Wiltshire Council's Play Builders fund. However, this fund does not provide fencing for the play areas.

The play area previously had dog-proof fencing which allowed the children to play safely and securely. This fencing has now been lost in the new project.

The Community has come forward to their local member, Councillor Davis and asked that this fencing be restored.

2. Where is the project taking place?

Queensway Play Area

3. When will the project take place?

As soon as possible

4. Please outline:

- **Community benefits**
- **Evidence of need**
- **Links to Community Plan**
- **Community Issue**

The Community has approached their local councillor about the lack of fencing in the new play area. The community would like to see the fencing restored so that children can play safely and securely. This will encourage all young children to make use of the play equipment. There is evidence of need as previously children have been protected from stray dogs by the fencing. The project is linked to the Community Plan under Culture and Leisure and Children and Young People.

Area Board Project/Councillor Initiative

5. What is the desired outcome/s of this project?

All children including very young children can play safely and securely.
Children have somewhere safe and secure to go.
Families feel able to let their children play in this area.

6. Who will Project Manage this project?

Wiltshire Council's Play and Open Space Manager will oversee the restoration of the fencing.

At the moment, there are no community groups in the area. There is no Tenants or Residents Association. It is hoped that this project might encourage the community to set up such a group so that in the future the area will be able to apply for funding under the Community Grant Scheme and manage their own projects.

7. Please confirm costs and provide quotes

- Total project costs up to and including £5,000 - 1 quote
- Total project costs over £5,000 - 3 quotes

It is estimated that £7,000 should cover the project. Three quotes will be presented to the Area Board at the meeting.

8. Additional information in support of the project

In addition to the Community Area Grant Scheme, Area Boards may wish to use a proportion of their funding for projects which fall outside the criteria of the Community Area Grant Scheme. These projects would be initiated by Area Board members for consideration and approval by the Area Board.

This project is in line with the criteria attached to Area Board grants led by Members (see criteria attached).

Appendix I: Main Considerations for Area Board Projects

In addition to the Community Area Grant Scheme, Area Boards may wish to use a proportion of their funding for projects which fall outside the criteria of the Community Area Grant Scheme. These projects would be initiated by Area Board members for consideration and approval by the Area Board.

1. The Area Board may wish to agree to limit the amount of money used for Area Board projects in order to retain a viable grants pot. This might be a set sum or a percentage of the whole budget.

As stated in the Cabinet report/approved in 2010:

In considering requests the Area Board will need to bear in mind the impact this will have on the amount of funding available to support applications from local community groups and organisations.

2. The Cabinet Report stated that any project initiated by a Councillor outside of the Community Grants system must have the approval of the Area Board and should clearly set out one or more of the following:
 - *Evidence of community need*
 - *Clear links to the community plan*
 - *Evidence that it addresses an on-going issue that has been logged via the Community Issues System*
 -
3. The Council is committed to operating transparently so it is suggested that Councillors should provide basic information including:
 - What is the initiative?
 - Where will it take place?
 - When will it take place?
 - What are the community benefits/evidence of need/links to the community plan/logged issue etc?
 - Who will project manage the initiative?
 - Costs/quotes -Total cost up to £5,000 one quote 5k-25k provide 3 quotes

(NB This is a requirement for all Council work so must be complied with)

NB This is a requirement for all Council work so must be complied with, although exceptions are allowed where the work is being undertaken by Wiltshire Council.

4. Applications should be shared with the CAM, meeting the same deadline dates as Community Area Grants (if at all possible). This will enable the CAM to check that all the information is provided necessary to make an informed decision at the area board meeting.
5. Councillors are requested to use the special application form for Area Board Projects as this will guide them to collect all the necessary information to enable their area board to make a decision. The application form will form part of the area board agenda.

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Warminster Area Board - Forward Plan

Please note: This is a working document which is subject to change due to availability of relevant officers/partners and relevant timescales.

Date	Cabinet Member Attending	Location	Agenda Items
30 June 2011	Portfolio Holder, to be confirmed	Corsley Centre	<ul style="list-style-type: none"> Queen Elizabeth II Playing Field Initiative - To identify fields that the community feel should be protected
01 September 2011	Stuart Wheeler Campus Development and Culture (including Leisure, Sport and Libraries)	Chapmanslade Village Hall	<ul style="list-style-type: none"> Delegated powers to Community Area Manager - To review the maximum amount of expenditure not to be exceeded as agreed at 10 March 2011 meeting New Waste and Recycling Collection Service - To receive an update on this scheme.
10 November 2011	John Brady Finance, Performance and Risk	Christ Church Hall	
12 January 2012	Dick Tonge Highways and Transport	Codford Village Hall	<ul style="list-style-type: none"> Community Area Grants – To receive presentation from successful grant applicants.
8 March 2012	Jane Scott Leader	Warminster Assembly Rooms	

Chairman:
Community Area Manager:
Democratic Services Officer:
Service Director:

Councillor Andrew Davis (andrew.davis@wiltshire.gov.uk)
Jacqui Abbott (jacqui.abbott@wiltshire.gov.uk)
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Last Updated: 17 June 2011

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